



THE AMERICAN LEGION LAW CADET TRAINING PROGRAM GUIDELINES

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Web Site: VTLEGION.ORG

JUNE 18 THROUGH JUNE 23, 2017

This program is limited to twenty-six (26) applicants/cadets. Positions are filled on a first come, first serve basis based on totally completed applications and the receipt of funds. Ensure the application is complete and accurate with the required information and signatures prior to having it endorsed by your local American Legion Post.

PURPOSE

The purpose of The Cadet Training Program is to help young people gain knowledge regarding training and responsibilities of Law Enforcement Officers. Hopefully, they will better understand and have greater respect and appreciation of law enforcement officials at all levels.

INSTRUCTION AND TRAINING

Qualified instructors will be used in all areas of training. The instructors are from Federal, State, and Local Law Enforcement Agencies, as well as State Elected Officials. Every Cadet will receive training in firearms, history of law enforcement, emergency first aid, and safety, and the responsibilities of a citizen at college level.

2017 PROGRAM DURATION

CHECK-IN: SUNDAY, JUNE 18, 2017 @ 5PM at the Vermont Police Academy, Pittsford, VT. PIZZA WILL BE SERVED. (See attached map for directions to the Academy.)

GRADUATION: FRIDAY, JUNE 23, 2017 @ 1:30 PM: Family & Friends of the Cadets are invited to attend a short Graduation exercise in the gymnasium. See Attached "Sample Training Schedule" for what to expect during the week.

TYPE OF YOUNG PERSON DESIRED

The purpose of this program is to expose young people to all facets of the criminal justice system. It is hoped that the Districts and Posts will select persons who have shown some leadership ability. Scholastic standing and/or academic achievements are not criteria for selection. Previous unacceptable conduct may be grounds for denial. Interest in Law Enforcement or a career in policing is not a requirement.

AGE REQUIREMENTS

Applicant must be a minimum of SIXTEEN (16) years of AGE and currently a

JUNIOR or

SENIOR in HIGH SCHOOL (prior to attending cadet class).

PHYSICAL REQUIREMENTS

The applicant will follow the guidelines of the Americans' with Disabilities Act. Applicants must complete an application that includes a medical certificate with the provider's signature to their physical condition.

CLOTHING REQUIREMENTS

Each cadet will bring his/her own personal toilet articles (please include deodorant and razors if required): towels for the week, a supply of underwear, gym shoes, gym clothing (three (3) white t-shirts), shower shoes (flip flops), socks, handkerchiefs, pajamas, belt, blue jeans, and a light jacket or sweatshirt. You must also bring black dress slacks with a black belt, and a pair of black street shoes and black socks for graduation. The American Legion will supply a polo shirt for the graduation, a pair of utility pants and two uniform t-shirts for day to day wear. No laundry facility is available, so a week's supply of clothing is necessary. All other recreational equipment will be provided. Bedding for the week will be furnished by the Police Academy as well as a water bottle and rain poncho. A detailed list will be sent to the candidate upon acceptance.

VALUABLES

DO NOT BRING VALUABLES WITH YOU. There are no facilities for storing of valuables. We cannot be responsible for any lost valuables. This includes rings, watches, cell phones, ipads, ipods, laptop computers, etc.

FOODS & SNACKS

FOODS & SNACKS ARE NOT PERMITTED. Do not bring any food items of any kind with you. This includes candies, gum, cookies, etc.

PERSONAL APPEARANCE- GROOMING CODE

The Vermont American Legion sponsors a number of Americanism Programs for the Youth of Vermont. These programs are: Green Mountain Boys State, American Legion Baseball, American Legion High School Oratorical Contests and The Cadet Law Academy, co-sponsored by the Vermont Criminal Justice Training Council. The principle reason for sponsoring these youth programs is to help the home, school, and church to teach the youth of today to become better citizens for tomorrow.

Since The American Legion Department of Vermont and the Vermont Criminal Justice Training Council sponsor the program, and all participation is strictly voluntary, we insist upon certain dress attire and hair grooming regulations. The Grooming Code calls for Boys to have a neat haircut with hair trimmed and tapered, as well as being clean shaven and for the girls - that the hair be neat and not so long as to create a safety hazard.

APPLICATION

For more information or an application, please contact your nearest American Legion Post or

your High School Guidance Office. (An application is attached for your convenience)

ENDORSEMENTS

Every application must be of good moral character and come well

recommended. **SCHOOL:** (To be completed by High-School Principal.)

I hereby certify that at the time this application is being completed, the student is a member of the
Junior or Senior Class at _____ High School,
and is at least 16 years of age, I recommend his/her participation in the Cadet Law Enforcement
Program, co-sponsored by The American Legion and The Vermont Criminal Justice Training Council.

DATE

SIGNATURE OF HIGH SCHOOL PRINCIPAL

LAW ENFORCEMENT OFFICIAL: (To be completed by a full time Law Enforcement Officer).

I, _____, regularly employed in the field of Law
Enforcement, do know and have interviewed the applicant and do hereby recommend him/her as a
worthy candidate to participate in the youth program. He/She does/does not have a valid Vermont
Drivers License.

DATE

SIGNATURE / OFFICIAL TITLE / DEPARTMENT

FOR THE PARENT OR GUARDIAN: It is important that the home phone number of the Cadet
be placed on the application form so parents/guardians may be reached in case of emergency. In
addition, the Medical Certificate must be filled out and signed by a physician. Cadets will not be
excused before the close of the session except in the case of an emergency, such as illness of the
Cadet or illness or death in the Cadet's immediate family.

I hereby authorize the Vermont Criminal Justice Training Council Staff or their representative to
obtain medical treatment for my Son/Daughter/Ward, _____,
while participating in The American Legion Law & Order Cadet Training Program, **June 18 – June
23, 2017**. Said treatment may include medication, injection, and/or emergency surgical treatment.

DATE

SIGNATURE OF PARENT/GUARDIAN

LEGION POST: (To be completed by the Post Commander or Adjutant once application has
been completed by applicant. Application shall be reviewed for accuracy and completeness).

I hereby certify that the above applicant is a resident of our Post Community and our Legion Post
recommends that he/she be accepted as a delegate at the Cadet Law Enforcement Academy. The
Post Check for **\$275.00 fee** is enclosed with this application and is made payable to *The American
Legion Department of Vermont*.

DATE

SIGNATURE LEGION POST OFFICER/POSITION

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WAIVER OF LIABILITY

I, _____, being the parent/legal guardian of _____ in consideration of his /her attendance at The American Legion Law & Order Cadet Training Program to be held at The Vermont Police Academy, do agree that the State of Vermont, The Vermont Criminal Justice Training Council, The Vermont Police Academy and The American Legion Department of Vermont, or any of their employees, will not be held responsible for any injury or damage received or caused to themselves, to include, but not limited to the, Firing Range and Gym Facilities, by their participation in this program.

The agreement becomes effective **June 18, 2017** and shall remain in effect until close of business on **June 23, 2017**.

DATE

SIGNATURE OF PARENT/GUARDIAN

PRINT NAME

DATE

WITNESS

THE AMERICAN LEGION OF VERMONT

SAMPLE TRAINING SCHEDULE

The following training schedule is a sample of the training program.
This gives students & their families an idea of what to expect for time and type of training.

SUNDAY			Cleaning of Quarters/ Inspection
1700	Arrival, Registration, Room Assignment, Pizza	0700 – 0730	Drill & Ceremony
1900 – 2000	Orientation		Presentation of Colors
2200	Lights Out	0730 – 0800	Breakfast
		0800 – 0930	Court Diversion
		0930 – 1100	Dept. Motor Vehicles
MONDAY		1100 – 1200	Gangs & Drugs
0600 – 0700	Reveille, Physical Training	1200 – 1230	Lunch
	Personal Grooming & Cleaning of Quarters/ Inspection	1300 – 1430	Public Defender
		1430 – 1630	US Marshall's Office
0700 – 0730	Drill & Ceremony	1630 – 1730	Physical Training
	Presentation of Colors	1730 – 1800	Dinner
0730 – 0800	Breakfast	2200	Lights Out
0800 – 0900	VCJTC		
0900 – 1030	VT Fish & Game Dept.	THURSDAY	
1045 – 1200	Sheriff's Department	0600 – 0700	Reveille, Physical Training
1200 – 1230	Lunch		Personal Grooming & Cleaning of Quarters/ Inspection
1300 – 1430	Municipal Police Dept		Drill & Ceremony
1430 – 1630	Crime Scenes	0700 – 0730	Presentation of Colors
1730 – 1800	Dinner		Breakfast
1800	Cadre Time/Physical Fitness	0730 – 0800	F.B.I.
2200	Lights Out	0800 – 0930	Liquor Control
		0930 – 1100	Military Career Opportunities
TUESDAY		1100 – 1200	Lunch
0600 – 0700	Reveille, Physical Training	1200 – 1230	Firearms Training
	Personal Grooming & Cleaning of Quarters/ Inspection	1300 – 1600	Team Competition
		1600 – 1730	Barbeque
0700 - 0730	Drill & Ceremony - Presentation of Colors	1800 – 1900	Lights Out
0730 - 0800	Breakfast	2200	
0800 – 0930	State's Attorneys Office	FRIDAY	
0930 – 1100	Fire Services	0600 – 0700	Reveille, Physical Training
1100 – 1200	Drill & Ceremony		Personal Grooming & Cleaning of Quarters
1200 – 1330	Lunch		Presentation of Colors
1330 – 1430	Team Building	0700 – 0730	Breakfast
1430 – 1630	Police Response	0730 – 0800	Marine Patrol
1730 – 1800	Dinner	0800 – 1000	Graduation Preparation
1800 – 2000	Professional Standards	1000 – 1200	Lunch
2200	Lights Out	1200 – 1230	Class Photo
		1230 – 1300	Class "Stand-By"
WEDNESDAY		1300 – 1330	Graduation Ceremony
0600 – 0700	Reveille, Physical Training	1330 – 1400	Light Refreshments
	Personal Grooming &	1400	

DIRECTIONS TO THE VERMONT POLICE ACADEMY

317 ACADEMY ROAD, PITTSFORD, VT 05763

TELEPHONE: (802) 483-6228

FROM THE SOUTH AND EAST

- > I-89 to Exit 1 (White River Junction) Take Route 4 westbound to Rutland (approximately 45 miles).
- > Turn North on Route 7 – take Route 7 into Pittsford (approximately 8 miles) – you'll go down hill as you come into the village of Pittsford
- > In the village you will see Furnace Road and the Vermont Police Academy signs on the right. Take this Right which is just after a Pizza/Hero Shop, travel approximately $\frac{1}{4}$ mile to the stately brick pillars – take the left turn between the pillars and come up the driveway to the Academy building.

FROM BURLINGTON

- > Take Route 7 Southbound to Pittsford (approximately 55-60 miles). The town of Pittsford is just south of Brandon. As you come into the Village of Pittsford, you'll go past the Lothrop Elementary School on your right, followed by a sign to the Vermont Police Academy and VT Fire Service Training and a hillside cemetery across from the school on the left.
- > Just past the cemetery there is a white house. Take this left turn, travel approximately $\frac{1}{4}$ mile to the stately brick pillars – take the left turn between the pillars and come up the driveway to the Academy building.

FROM ALBANY, NY

- > Take I-87 Northbound to Glens Falls NY, Exit 20.
- > Take this exit and turn left onto us Route 9 north through Lake George to right onto Route 149 each to fort Ann, NY.
- > Take left onto US Route 22 & 4 North to Whitehall, NY, stay on Route 4 into Vermont until you come to a T-intersection in Rutland, VT
- > Take left on Route 7 North, traveling approximately 9 miles into Pittsford – you'll go down hill as you come into the village of Pittsford.
- > In the village you will see Furnace Road and the Vermont Police Academy signs on the right. Take this Right which is just after a Pizza/Hero Shop building, travel approximately $\frac{1}{4}$ mile to the stately brick pillars – take the left turn between the pillars and come up the driveway to the Academy building.

TRANSPORTATION/PARKING: Cadets to provide their own transportation. For those Cadets wishing to drive their vehicles to the Academy, parking space will be available. However, the vehicle must remain parked until checkout time on Friday.

Parking lot for **INSTRUCTORS** is marked or you may park in the first lot.

STUDENTS – please park in the dirt parking lot all the way round the rear (west side) of the complex.

RELEASE OF LIABILITY FORM

In consideration for attending and participating in: **The Vermont American Legion Cadet Program**

I freely accept and voluntarily assume ALL RISKS of personal injury or death or property damage to include but not limited to all dangers that are inherent in this activity that are obvious and necessary. It is understood that these events will not include use of force but will involve outside and inside sport and/or physical activities to include but not limited to team challenge, hiking, running, jumping, climbing and lifting which have certain inherent and other dangers and risks.

I hereby release, remise, hold harmless, discharge and covenant not to sue the State of Vermont, Vermont National Guard, the Vermont Criminal Justice Training Council, the Vermont Police Academy, the American Legion, and in so far as applicable, the United States and the United States Armed Forces, and its agents, volunteers and employees from any and all liability for personal injury or death or property damage which results in any way from negligent actions and /or omissions of employees, volunteers and/or agents of the Vermont National Guard, the State of Vermont, the Vermont American Legion, the Vermont Criminal Justice Training Council, the Vermont Police Academy or the United States Armed Forces, arising out of the conditions on or about the premises and the facilities used for.

The American Legion Cadet Program

Including; but not limited to natural or man-made obstacles and its placement, visibility or condition or my participation in any activity during these events.

If I am signing on behalf of a minor, I hereby certify that I have full authority to act as his/her legal guardian and in that capacity. I understand that in case of injury or illness of a minor, I will be notified and understand that my child may be administered any emergency services as deemed necessary by emergency and hospital medical personnel.

I hereby agree to fully indemnify and hold the Vermont American Legion, the Vermont Police Academy, the Vermont Criminal Justice Training Council, Vermont National Guard and the State of Vermont, and to the extent applicable the United States Armed Forces, harmless from any and all damages or losses or actions of any kind brought by any person, including the minor, which arises out of the participation in and attendance in the activities of the Vermont Law Cadet Program.

I understand that news media may be invited to view, photograph, record or film portions of the event, and may interview attendees. My child's photograph, image, quote or voice maybe published, copyrighted, or otherwise used in news presentation.

Nothing in this release waives any right that my child or I have under the Federal Torts Claims Act.

I CERTIFY THAT I HAVE READ AND UNDERSTAND THIS DOCUMENT AND FREELY ENTER INTO THIS AGREEMENT.

Participant's Name (printed):

Signature: _____

Parent/Guardian Signature is required if participant is less than

18: Parent/Guardian Name (printed):

Signature: _____

Date:

Emergency Contact Information:

Person to contact in case of emergency _____

Telephone Numbers: Day _____ Evening _____ Cell _____

Medical Information: List any information about medical conditions that may affect your child's participation in any of these events:

